



# Barwick Clay Shoot Presents, Clay Shooting Holiday To Portugal



## Booking Procedure

Firstly, you are free to make your own arrangements if you wish. You will still need to follow the booking instructions listed below.

To make this trip easier we have made arrangements with Hays Travel, White Rose Centre, Leeds, to take care of all your travel and accommodation needs.

The contact there is Jessica and she will sort your flight and accommodation. [leeds.whiterose@hays-travel.co.uk](mailto:leeds.whiterose@hays-travel.co.uk) Tel:- 0113 28275451 Ref No:- 17610995

The first step is to book the flight/accommodation, not forgetting to advise the number of guns (max 2 per person) you are taking. (There is a fee per gun case of £40 as an extra baggage fee) You can minimise this cost by putting 2 guns in 1 double case if you have one.

We are staying at the 5\* Crown Plaza in Vilamoura.

Once you have a confirmed reservation with flight details, you then need to complete an import/export request form. You can download this by clicking on the link below.

Please do not amend the 'Event' section, but complete all the other details on the form, then email to the shooting club at [ctopinhal@gmail.com](mailto:ctopinhal@gmail.com) Don't forget to send copies of your shotgun certificate and passport. (There is a fee of €30 per gun to be paid in cash at the shooting club on arrival for this permit, as they will have paid this on your behalf) The club will then send your forms for approval by the Portuguese authorities. This can take upwards of 6 weeks to process; therefore, you must send your request by mid-September at the latest.

On receipt of your import/export documents and invitation from the shooting ground, you can then complete the Easyjet firearms declaration form. Again, there is a link to this form below. To assist getting through the airport, fill out one copy per gun with all the correct information, for reference. You will be asked to transfer all this information onto a 4 copy version of this form at the airport.

You will also need to notify Easyjet customer services that you are carrying sporting firearms. This can be done by filling out a contact form <https://www.easyjet.com/en/help/contact/contact-us> or emailing [customer.support@easyjet.com](mailto:customer.support@easyjet.com) .

We have also created a firearms in transit form, again there is a download link. This form may speed things up at the airport when the Police/Customs will want to record your details. We emphasise the 'may' because sometimes the Police seem to prefer writing everything by hand in their pocket-book. The form information is also written in Portuguese for the Police at Faro Airport. We would suggest having 2 or 3 copies, so that you can leave one with the Police at either airport.